
History 3678

From Steele, Rachel <steele.682@osu.edu>

Date Mon 4/7/2025 9:41 AM

To Getson, Jen <getson.3@osu.edu>; Reed, Christopher <reed.434@osu.edu>

Cc Podalsky, Laura <podalsky.1@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good morning,

On Friday, March 28th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for History 3678.

The Subcommittee did not vote on the proposal as they would like the following points addressed:

- a) The Subcommittee asks that the department complete the steps for [review as a Distance Learning course](#) prior to the Subcommittee's review of History 3678. They note that all ASC courses that are at least 75% online must be reviewed for DL per [the Arts and Sciences Curriculum and Assessment Operations Manuel](#). Even though the information in curriculum.osu.edu states that the course will only be offered "Less than 50% at a distance", statements on the syllabus (p.1, p. 2) and the format of the course suggest that this will be a Distance Enhanced (75%-99% online) course. In addition to "most of the Tuesday and Thursday class sessions [being] held synchronously online on Zoom" (syllabus, p.2), the Subcommittee believes that the intention to include students from all campuses in this experience means that many students will engage with the course in a 100% DL format, thus necessitating a Distance Learning review.
- b) Though they cannot officially review the course until the DL review is completed, the Subcommittee offers the following feedback to aid the department in preparing the course for a second submission:
 - i) The Subcommittee notes that the current grade structure (syllabus p. 5) will allow students to opt out of the final project entirely and still earn a B+ for the course; similarly, a student could opt out of both the final and the midterm projects and still earn a C+. Since these are presumably summative assessments, the Subcommittee observes that the department may wish to include a clause that completion of all major assignments is required to earn a passing grade in the course.
 - ii) The Subcommittee recommends using the most up-to-date versions (complete with appropriate links) of the syllabus statements on mental health and religious accommodations for the appropriate campus of offering; these statements can be found on [ASCCAS website](#) (for Columbus campus) and the [Office of Undergraduate Education website](#) (for the regional campuses). Additionally, they recommend removing information specific to COVID-19 from the syllabus.

I will return History 3678 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A&H 2 Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel

Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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